



2017 American FFA Degree Application

American Degree Review Sheet

Student Name: _____

FFA Chapter: _____

To assure only quality candidates with quality applications are being nominated for the American FFA Degree, regions need to review applications prior to sending to the state governing body review. Any areas marked "No" at the region should be corrected by the member and advisor before being sent to the state review. The regional review sheet must accompany the application to the state level review. At the state governing body meeting, the application will be reevaluated and all review areas must be marked "Yes" prior to state approval and being sent to National FFA.

Regional Reviewers		State Reviewers		Regional Reviewers Signatures: _____
				State Reviewers Signatures: _____
Yes	No	Yes	No	Review Area
				1. a. Signature Page is complete and related information is accurate. All cover page information is completed and accurate. (Signature & Cover Pages) b. All minimum requirements are met. (Checklist of Minimum Qualifications)
				2. Membership: Candidate has been an active FFA member for at least the immediate past 36 months (Cover Page) . (example: 2014, 2015, 2016 when applying for award in 2016)
				3. Community Service review – These are three different activities, which are not SAE projects or playing on a sports team, but rather benefit a community organization. Must have a minimum of 50 hours. (Community Service Page)
				4. The student has met the basic financial qualifications for receiving the American FFA Degree. (Financial Balance Sheet Statement/Qualification Check Page)
				5. Income and Expense Summary (Income and Expense Statement Page and Inventory Statements) (a) There is no Line 6C "REVIEW" (relates to non-current inventory ending values don't align to purchases, transfers or gifts). (b) If Entrepreneurship SAE income exists, are there operating expenses in the application. (c) Ending current inventory are appropriately related to SAE projects.
				6. Education expenses represent tuition and books for post-secondary education. (Basic setup page)
				7. Unpaid placement hours review – Candidate must not report over 2,080 hours per year. (Placement Details)
				8. Candidate has in operation and has maintained records to substantiate an outstanding supervised agricultural experience program, which exhibits comprehensive planning, managerial and financial expertise. (Financials/Records)
				9. There are no duplication of SAEs listed in the application. SAEs should be independent and not be repeated in a second type of SAE. (example: Same project as placement and then again listed as entrepreneurship) (SAE Details Section - All Pages)
				10. All application Version #'s on application pages are the same for each page and the dates for each page represent exact values. Also, pages are not altered in anyway. (Footnote)

If this is a "Star" Application - use Star checklist for further checks. (Special notes to consider for the application)

Any inventory obtained during the application years (purchased or received as gift/inheritance) will need to have an offsetting cash or non-cash entry reported accordingly in the application. Current inventory that was raised or born during an application year and transferred into non-current inventory to be retained for long-term use should have a (1) non-cash transfer (income-1f) and a corresponding (2) transfer in (non-cash purchase into non-current – 4b) for the year of the decision. The value of items received as gifts or inheritances should be listed in the setup page to represent cash provided or the income and expense page for actual gifts of items used in an SAE. The overall goal of this application is for students to use appropriate accounting processes and maintaining accurate financial and experiential records for both educational value and to create an accurate award application.